

## IEP Changes Matrix

|                                   | <b>Reevaluation</b>  | <b>Review</b>  | <b>Amendment</b>   |
|-----------------------------------|--|--|--|
| <b>When is it Required</b>        | <ul style="list-style-type: none"> <li>• Every 3 years</li> <li>• When exit from all special education services is being considered by the IEP team because the individual may no longer be eligible (<b>Note:</b> not required for graduation)</li> <li>• When requested by parent or teacher</li> <li>• IEP team determines reevaluation is needed</li> </ul>  | <ul style="list-style-type: none"> <li>• At least annually</li> <li>• When requested by parent or team</li> </ul>  | <ul style="list-style-type: none"> <li>• Not required, but can be used to make changes in student’s program</li> </ul>   |
| <b>Type of Changes Permitted</b>  | <ul style="list-style-type: none"> <li>• Change of placement</li> <li>• LRE</li> <li>• Goal areas</li> <li>• Services to be provided</li> <li>• Virtually any other change is permitted</li> </ul>   | <ul style="list-style-type: none"> <li>• Change of placement (other than exit)</li> <li>• LRE</li> <li>• Goal areas</li> <li>• Services to be provided</li> <li>• Virtually any other change is permitted</li> </ul>         | <ul style="list-style-type: none"> <li>• Change in placement (other than exit)</li> <li>• LRE</li> <li>• Goal areas</li> <li>• Services to be provided</li> <li>• Virtually all other change is permitted</li> </ul>                               |
| <b>Documentation Requirements</b> | <ul style="list-style-type: none"> <li>• Consent for Notice of Reevaluation. Parent signature required if additional assessment information is to be collected</li> <li>• Meeting Notice</li> <li>• New IEP (Reevaluation)</li> <li>• Reevaluation questions in IEP – documentation of data used to make decisions and justify changes</li> <li>• Prior Written Notice of Proposed/Refused Action</li> </ul> | <ul style="list-style-type: none"> <li>• Meeting Notice</li> <li>• New IEP (review)</li> <li>• Prior Written Notice of Proposed/Refused Action – documentation of data used to make decisions and justify changes</li> </ul> | <ul style="list-style-type: none"> <li>• Meeting Notice (if a meeting is held)</li> <li>• “Amendment” IEP</li> <li>• Prior Written Notice of Proposed/Refused Action – documentation of data used to make decisions and justify changes</li> </ul> |

|                               | <b>Reevaluation</b>  | <b>Review</b>   | <b>Amendment</b>  |
|-------------------------------|--|---|---|
| <b>Is a Meeting Required?</b> | <ul style="list-style-type: none"> <li>• Yes</li> </ul>  | <ul style="list-style-type: none"> <li>• Yes</li> </ul>   | <ul style="list-style-type: none"> <li>• Not required but a meeting must be held if either parent or agency requests it</li> </ul>  |
| <b>New IEP Written?</b>       | <ul style="list-style-type: none"> <li>• Yes</li> </ul>  | <ul style="list-style-type: none"> <li>• Yes</li> </ul>   | <ul style="list-style-type: none"> <li>• No (web-IEP "Amendment IEP" is created.) Selected portions of existing IEP are unlocked and edited</li> </ul>  |
| <b>Duration of IEP</b>        | <ul style="list-style-type: none"> <li>• No more than one year</li> <li>• Reevaluation date (web IEP) "rolls ahead" three years</li> </ul> | <ul style="list-style-type: none"> <li>• No more than one year</li> <li>• Reevaluation date remains three years from last evaluation</li> </ul> | <ul style="list-style-type: none"> <li>• Reevaluation date remains three years from last evaluation</li> <li>• "Duration from" date changes</li> <li>• "Duration to" date remains the same as existing IEP</li> </ul> |