# Reviewing an IEP for Medicaid Reimbursement Information

An AEA or LEA may seek Medicaid reimbursement for Health Services (including social emotional behavior) required to provide FAPE to an eligible individual.

If an eligible individual is eligible for Medicaid Reimbursement and the AEA or LEA has received written parent consent to seek reimbursement, then the IEP may be reviewed to locate documentation of billable services.

The table below indicates where key information is located within the IEP system, to support Medicaid reimbursement claims.

| Location with the IEP | Key information |
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| IEP Date and Team Members appear as the first page of the IEP. | • Duration dates of the IEP: indicate the date the IEP will go into effect and the date the IEP is anticipated to end. The duration may be less than one year, but never more.<br><br>• Persons Present at Meeting/Position or Relationship to Student: lists the IEP team members in attendance at the IEP meeting.<br><br>    ○ Note: Required IEP team members may be excused in writing by parents, and written input from excused team members will be documented within the IEP. For example, if there are Physical Therapy services ordered in the IEP, then information from the physical therapist would be incorporated into the IEP supporting the services.<br><br>• Outside Written Input: indicates any outside sources (non-LEA or -AEA) of written input provided to the IEP for use in the development of the IEP. |
| Present Levels of Academic | Special Factors are described in the PLAAFP:<br>• *Social Emotional Behavior:* If the student has behavioral needs, |

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| Achievement and Functional Performance (PLAAFP) | this will be indicated as a special factor under "Consideration of Special Factors." If a Functional Behavior Assessment (FBA) or Behavior Intervention Plan (BIP) have been developed, this will be indicated. The FBA and BIP, if authored, will be archived in the documentation tab of ACHIEVE as separate documents that may be reviewed.<br><br>● *Health:* If the student has health services provided by LEA staff , Health will be indicated as a special factor under "Consideration of Special Factors" If an individual Health Plan is required, this will be indicated in this section of the IEP. The Individual Health Plan may be uploaded as a separate document in ACHIEVE or available upon request if on file at a district. |
| Goal Section of the IEP | Goals: For discipline-specific AEA services, a related goal that outlines the discipline-specific service. For example, if the AEA physical therapist is claiming Medicaid reimbursement the student would have a goal for improving mobility, access, and/or motor functioning required for educational performance. |
| Entered in Services + section of the IEP, and appearing under Services, Activities, Supports and Accommodations | The following services are Medicaid billable services:<br>● Paraprofessional Services (PP): for health, physical, and/or behavioral support only<br><br>● Health Services<br><br>● Nursing Services<br><br>● Occupational Therapy Services<br><br>● Physical Therapy Services<br><br>● Audiology Services<br><br>● Psychological Services<br>Social Work Services<br><br>● Speech-Language Services<br><br>● Transportation Services (TR):<br><br>● Vision Instruction |

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| | <ul><li>Vision Services (Orientation and Mobility)</li><li>Interpreter:<ul><li>Note: For Medicaid billing purposes, an interpreter refers to an interpreter/translator who supports the student while receiving other billable services only.</li></ul></li></ul>For each service listed in the IEP, the following information must be included: start date, provider(s), time/frequency, and description of services. |
| The Documentation section of the IEP in ACHIEVE houses consent and other forms | <ul><li>Consent for Medicaid- AEA and/or LEA</li><li>Functional Behavior Assessment (FBA)</li><li>Behavior Intervention Plan (BIP)</li><li>Individual Health Plan (IHP) *may* be housed in the documentation section of ACHIEVE, or may be on file at the LEA.</li></ul> |

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